

River Valley School Board - Committee Meeting

Committee: Buildings and Grounds

Date: 05/20/2024

Meeting Time: 5:00 PM

Adjourn Time: 6:20 PM

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Present: Fred Iausly, Elisabeth Minich, Sara Carstensen, Loren Glasbrenner, Scott Moore, Jeni Meuer, Shawn Duren, Jon Linley (CMS)

Agenda Item	Motion	2 nd	Discussion
Read the public notice			Iausly read the notice as posted. A quorum was present.
Approval of 3.5.24 Minutes	Minich	Carstensen	Action was taken to approve the minutes.
Buildings and Grounds Staff			<p>Glasbrenner shared current staffing for our maintenance department. There are additional needs for athletic/activities events that take up a lot of time for the maintenance department. Meuer shared specific examples of when they have been asked to stop current projects to attend to needed athletics/activities duties. There is a need based on maintenance and athletics/activities feedback for an additional staff member for 20 more hours per week. The additional person in addition to one of the current maintenance staff and/or athletic director could get the tasks completed. Glasbrenner stated it would be a school year position because the athletics/activities would not be going into the summer months.</p> <p>Current = Two @ 1.0 FTE; One @ 20-25 hours Request = One @ 20 hours (Activities/Athletics)</p> <p>This item will be added to the June 10 Budget/ERC agenda.</p>
Status of Technology Inventory/ Equipment and Safety/Security			<p>Glasbrenner shared that in the wake of the incident in Mount Horeb, questions were raised about building safety and security.</p> <p>Chromebooks replacement cycle: Duren shared that new Chromebooks are purchased for 5th and 9th grade students annually. He noted that he could get dollars on a buy-back program depending on the condition of the devices. He will work on this during the summer months.</p> <p>Computer lab inventory: Glasbrenner shared that the way we use computer labs has changed since we are in a 1-on-1 environment. Computer labs have been phased out over the years. Duren noted that the labs still get used but not as much as they have in the past. It could be an appropriate shared space for Business Education and other classrooms.</p> <p>Security for technology: Glasbrenner talked about the new system to provide Chromebook updates seems to be functioning more efficiently. 15 students were interviewed today and Glasbrenner shared the results of the conversation. He noted that students have noticed a difference and they understand</p>

			<p>their role in security updates on the Chromebooks. Duren has noticed, through an export, that a majority of the machines have been updated.</p> <p>Building safety:</p> <ul style="list-style-type: none"> • PA systems: Original systems at RVMS and RVHS. • Clocks: Many are not functioning. • Cameras: Always looking to add cameras. • Exteriors Doors: Looking to add electronic locks • Phone systems: Nearing the end of their effectiveness <p>Glasbrenner shared that they were going to start working on these items on a cycle.</p>
Update of CMS Custodial Agreement			<p>Loren Glasbrenner, Jon Linley (CMS), and Jeni Meuer met last week for the summer schedule. There are many moving parts to summer cleaning with different groups having a part to play to clean a room and wax the flooring. Meuer shared that they met internally and then with CMS to propose a schedule that all parties can work with. Reliable Flooring will need at least 4 days for the floors to cure at the high school. There will be a lot of items in the hallway while this is going on. Meuer presented a floor plan that reflects a 6-room cycle. Linley shared that they would more than likely bring a box truck in so that they have additional storage for classroom materials. He noted concerns with the amount of classroom materials that will be in the hallways. Meuer explained the process they have used in the past when cleaning out classrooms for summer cleaning. Glasbrenner expressed the importance of staff to box loose items and the cleaning crews would have to take additional time to pack it up for them. Iausly agreed that every staff member has a role to play in this task. Carstenson asked if some of the classroom material can be moved into rooms that are not being cleaned at the same time. It was noted that CMS will be taking care of the waxing/stripping at the other buildings.</p>
Update of 5-year Maintenance Plan			<p>Glasbrenner shared a spreadsheet that he and Moore and Meuer use. We are in the process of updating projections and renewing projects or eliminating projects. It was noted that many of the projects were put “on hold” pending the outcome of the referendum. Glasbrenner, Moore, and Meuer met with a representative from CESA 10 and many of the projects were updated with more accurate numbers and timelines. Iausly asked about the condition of roofs and timelines for those which was shared by Glasbrenner.</p>
23-24 Projects	Carstensen	Minich	<p>Glasbrenner shared emails from Tim Johnson, the School Fair chairperson from the FFA alumni. There was a change that will need additional approval.</p> <p>The Committee approved the work of adding cement to Building G behind the middle school at no cost to the district due to the alumni fundraiser.</p>
24-25 Projects			<p>Carstensen asked about the status of the parking lot at RVHS. Mauer shared that they had several bids come back for the scope of the work. Carstensen is going to ask questions of the 3 companies that submitted a bid to get some clarification on questions that were asked.</p> <p>Meuer shared a need for blocks to be placed in between welding stations. Also, Meuer shared that the accordion wall will be removed in classrooms at RVMS. She noted that cabinets will be placed in</p>

	Carstensen	Minich	<p>other classrooms that need some more storage. Action was taken and these were both approved by the Committee.</p> <p>Meuer shared that there are some drainage issues at the RV Elementary playground. Meuer met with J&J to look at the scope of the work to fix it.</p>
	Iausley	Carstensen	<p>Glasbrenner shared a handout from the FEMA BRIC Grant. The process is preliminary–however he was seeking interest from the Committee to continue the grant process and seek federal funding for an emergency shelter for the community. Action was taken and this was approved by the Committee.</p>
Update of School Forest			<p>Forest signs and benches will be placed this summer. The survey marker is being highlighted on the other side of the village and state officials will clean up and paint it. Iausly shared the significance and work with teams from the state level. It will be highlighted in the curricular work as students visit the school forest.</p>
Connections to the Strategic Plan			<ul style="list-style-type: none"> ● Provide facilities that deliver safe, comfortable, modern, and sustainable environments in which to learn, grow, and collaborate. ● Follow the District’s maintenance plan for its facilities and adjust as necessary to be consistent with the selected long-range facilities plan.
Next meeting			<p>July 15, 2024- 5 pm</p>
Adjourn			<p>The meeting adjourned at 6.19 pm</p>